

## Responsible Sourcing

### Policy Statement

DB Group Ltd (the Company) is committed to responsibly sourcing materials throughout its supply chain. The objective of this commitment is to increase the demand from our customers for environmentally preferable products.

Decisions made by the Company can affect the environment well beyond the immediate impact of its own operations. This is the reason why we as a Company ensure responsible sourcing occurs within our organisation and why we develop products that improve sustainability in the built environment.

When selecting and approving suppliers there are a number of variables to consider in regards to responsible practice. The elements described below are what would be considered as good practice. The principles apply equally to the Company and our supply chain during the decision making and purchasing process.

The elements below reflect current expectations and as our Company grows the list will be revised. All revisions will be documented within the Company's policy statement and management systems.

These elements are:

- Meeting and complying with all relevant laws and regulations via updates from the relevant authorities, through licensed engineers used to maintain & install our equipment, and the publication of any standards.
- The Company has accredited management systems in place to operate in an efficient and financially sustainable manner, considering at all times continual improvements and objectives within the management of quality and environmental resources.
- Health and safety matters are of paramount importance and the Company monitors all of the elements relating to Health & Safety. The Company has also implemented an Incident Response Team (IRT) made up of employees to ensure a wide spread of input. The Company recognises the need to carry out risk & COSHH assessments and these are carried out by competent, trained members of staff, who compile the relevant assessments. Those assessments that are beyond the capabilities of our staff are carried out as required by approved, competent contractors.
- The Company works and communicates with its supply chain to make sure they deliver sustainable policies and practices. The Company recognises all parties potentially affected by its activities and its supply chain and is responsive to their needs.
- The company in accordance with its ISO 9001 and 14001 accreditations uses approved suppliers which includes the use of transport providers. Where possible the company will look to influence these suppliers to ensure good practices are in place and that consideration is given to the environment and the emissions that they generate.
- As part of the company's overall carbon footprint assessments, the monitoring of its fleet is controlled and documented to ensure minimal impact to the environment.

- The Company records and reports all complaints and associated corrective actions via the Company's non-conformance procedure and through management and board meetings.
- The Company is aware of its employment & legal responsibilities and also recognises the need to adopt and apply standards of ethical behaviour appropriate to the purpose and activities of our Company.
- The Company uses energy efficiently in the production of its accredited and non-accredited products and minimises the emissions of greenhouse gases associated with these processes. The Company uses an external source for calculating its CO<sub>2</sub> emissions and looks to improve on the results obtained in the report each year.
- The Company will also encourage staff to look to reduce their impact on emissions. This is done via posters and signage that are displayed on notice boards.
- The Company also recognises the need to use materials in the most appropriate and sustainable manner possible. The Company manages its waste effectively via externally approved companies, and where possible recycles as much of its waste as possible reducing the likelihood of it being disposed and sent to landfill sites.
- Where possible the Company uses reclaimed materials in the assessed and non-assessed products. The Company also recycles materials that don't meet product specification in the assessed products (these materials are known by the Company as by-products).
- The Company recognises the importance to be responsible stewards of external sites that we visit by assisting in preventing pollution. This includes the impact that transportation of products to our customers' sites can have on the environment, so where possible we look at strategies to reduce the environmental impacts.
- The Company doesn't presently carry out any external Life Cycle Assessments (LCA) but is aware of its responsibilities in considering the impact of the assessed products at every stage of its life cycle, from raw material through to end use and disposal.
- To improve on employee's awareness and understanding the importance in Responsible Sourcing & Sustainability we provide training internally, and if required externally, to all members of staff in these activities.
- The Company where possible liaises with and supports effectively local communities and charity organisations and records any complaints and visits via its non-conformance procedure.
- The Company holds four separate relevant policies; these are ISO 9001 Quality Policy, ISO 14001 Environmental Policy, Health & Safety Policy and this Responsible Sourcing Policy. It is an objective of the Company, through the policies and management systems in place, to deliver its commitments to providing the best possible products and services to our customers, whilst also having a solid structure in place and with management commitment throughout.



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